



St. Monica's Catholic Church

22 Robinson Street, Moonee Ponds, Victoria 3039

Phone : (03) 93705035

Email : mooneeponds@cam.org.au

Website : www.stmonicasparish.com.au

MARRIAGE REQUIREMENTS AND INFORMATION FOR St MONICA'S CHURCH

820 MOUNT ALEXANDER ROAD, MOONEE PONDS 3039

Parish House 22 Robinson Street
Postal address Moonee Ponds, Vic 3039
Phone: 9370 5035
Fax: 9370 6335
Email: mooneeponds@cam.org.au

St Monica's Parish began in 1854 as the Keilor mission and thirty years later made its centre at Moonee Ponds where most of the population then lived. As Melbourne grew, the outlying parts of the parish became separate parishes and St Monica's Parish now covers most of Moonee Ponds and a sizeable part of Essendon, all within municipality of Moonee valley. Like so many parishes in Melbourne today, St Monica's is a good example of the universal church, having people from many nations working, living and praying together. There is also an abundance of children in the parish and this blessing is a challenge for the parish in its efforts to provide a Catholic education for them all. Christianly is a way of life that is lived. The various prayer and service groups of St Monica's show this. You are welcome to be part of this, as you share with us your talents and become enriched with the love of God.

PREPARATION

Marriage is a sacrament, a serious life-long commitment. It is not merely a matter of arranging the reception, filling in the necessary papers and getting to the Church on time. All couples wishing to be married at St Monica's are expected to attend a marriage preparation course; details are enclosed with this sheet.

PREVIOUS MARRIAGE

If either partner has been through any form of marriage before, no matter where or when, it is important to make this fact known before making a firm booking.

DOCUMENTS REQUIRED

- **Birth Certificate (or extract of entry birth):** Required by law for all persons. In the case of persons born in Victoria this is obtained from the Register of Births. Forms available at Post Offices.
- **Baptism Certificate:** Required in the case of baptized persons. Either the actual certificate of Baptism or a Verification of Baptism Certificate is acceptable. For a Verification contact the Church where the baptism took place. Give full name, date of birth, parents name (including mother's maiden name and date of baptism if known).

A PERMISSION/LETTER OF FREEDOM

Required for Catholics not living in St Monica's parish.

Contact the parish where you are **now residing for your letter of freedom.**

WEDDING CEREMONY PREPARATION

The celebration of marriage may take place either within Mass or outside of mass. This is to be discussed with the priest conducting the ceremony as well as the order of service and the various reading and prayers couples can select. Approximately 3-4 months prior to the wedding a celebrant will contact you to arrange a meeting and fill in Government and Church papers. This is when you bring Birth and Baptism Certificates. Please discuss with the Priest any special requirements for the Church- e.g. flowers, decorations or equipment over and above what will normally be provided.



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PRE MARRIAGE COURSE CERTIFICATE

Please find below the current available courses:

1) MARRIAGE EDUCATION 2018 –2019 Catholic Care

Email: relationships@ccam.org.au

Website: www.ccam.org.au

Contacts: Prema 9287 5516 or Denise 9287 5511 / 0419 121 354

2) RelateWell (Family Relationships Institute)

Email: relate@relatewell.org.au

Website: www.relatewell.org.au

Phone: 9354 8854

3) MARRIAGE PREPARATION SEMINARS (Life, Marriage & Family office)

Email: lmf@cam.org.au

Phone: 9287 5579

COST OF THE CEREMONY

HOW MUCH DOES IT COST TO MARRY AT ST MONICA'S ?

There are costs involved with the use of a large building like St Monica's and staff are needed to prepare the Church for a wedding. Lighting, cleaning, maintenance, insurances, provision of sound equipment, staff wages, support of the priests are some of the costs involved.

The Wedding Cost in 2019 & 2020 is **\$1600.00**

\$600.00 (\$100 non-refundable) deposit paid at the time of booking the Church.

FINAL PAYMENT TO BE PAID AT LEAST ONE MONTH PRIOR THE WEDDING

Payment through the Parish Office or, if being married by a priest from St Monica's, handed to the celebrant at the processing of your papers. **Cheques /Australian Money Orders to be made payable to St Monica's Church; Credit Card payments can me made over the phone at Parish Office.**

CANCELLATION OF INTENDED MARRIAGES

If a couple have to cancel their wedding, please notify the Parish Office at 9370 5035 as soon as possible. Other couples may be anxious to make use of the time you have booked. **You will appreciate that cancellations MUST be made in writing.**

The above information is supplied to help you in your preparations. Please feel free to consult with the priests at any time. We are here to assist you.

PLEASE NOTE

The actual street address of the Church itself – if you need it for your wedding invitation is:

**St Monica's Catholic Church
820 Mount Alexander Road
Moonee Ponds, Vic 3039**

All other correspondence to: St Monica's parish House
22 Robinson Street
Moonee Ponds, Vic 3039



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CHURCH INFORMATION

CAR PARKING

The space at the front of the Church is for Bridal cars only. Please advise guests, musicians and photographers that they should park elsewhere. On Saturday there is ample parking space in the school grounds behind the Church with entrances from Robinson Street (via Buckley or Blair St.).

PHOTOGRAPHS AND VIDEO

Please ensure that Photography and video taken during the ceremony is not intrusive and respects the sacred nature of the church. The photographer must consult with the celebrant before the ceremony. No drones or aerial photography is permitted inside the church.

FLOWERS

The Church normally has 4 large arrangements of flowers which reflect the liturgical calendar /date. Some typical examples are below please be aware that you cannot choose the flower colour on the Altar as it is chosen according to the Liturgical Calendar.



Should you wish to have more flowers it is at your own cost but you are welcome to do so .

Please do not have any of your own arrangements on the Altar area, some suggestions should you wish to have more flowers are - at the church entrance and then at the end of the aisles before the altar. Guests then take these onto the reception. Many couples opt to simply go with what the church has on the Altar.

MUSIC

Arrangements can be made with the following:

ORGAN ONLY

Mr Basil D'Cuhna	0430 392 152 organ/violin
Mrs Renus Burke	9335 4425 / 0430 392 152
Mrs Angela Grasso	9375 4723
Mrs Val Embling	0409 141 545 / 9436 1645

VOCALISTS

Mr Ross Pulo	0430 392 152
Ms Bianca Montesano	8390 8955

ORGAN & VOCALIST

Mrs Angela Grasso	9375 4723 (English & Italian)
Mr Enrico Costantini	9387 1703 (English & Italian)

GUITAR, VOCAL, FLUTE

Mr Jeff Mifsud	9390 1506 / 0433 848 708
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VOCALIST/ PIANIST

Clara Abate & Anthony Schiavone (Vocalist & Pianist) Clara 0411 469 779 / Anthony 0412 526 481



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OPERA SINGER / SACRED & CONTEMPORARY

Ms Nicole Steinke 0449 051 401

5 PICECE BAND FOR CHURCH (Organist, guitar, clarinet, saxophone, singers, etc / Book a duo, trio or the entire group)

Renus Burke 0430 392 152 / rburke@kangan.edu.au

Michael Burke 0421 963 888

Important: Couples are responsible for making their own arrangements with musicians to whom the fee should be paid at the time of booking.

BRINGING YOUR OWN MUSIC

You may bring your own IPOD/ IPHONE device with songs or playlist , as we have a compatible socket . If you have a CD you must bring you own player and connection cord. Any music used must be church appropriate and is normally checked with the priest at the rehearsal or at some time prior to the wedding day.

CONFETTI, RICE PETALS AND BUBBLES

All types of items which can be thrown or otherwise are forbidden in the Church and inside the Church grounds. Couples are requested to advise their guests to refrain from throwing them inside the Church or on the steps and pathways in front of the Church. Please be mindful that after your wedding mass the church will be used for other masses.

This ruling is for environmental and safety reasons.

PEW BOWS

A set of Pew Bows can be attached to some of the central front pews of the church for your wedding. If you would like to have these Bows in place for your wedding date please mention it to the priest when you meet for Church Preparations and ensure it is noted in the priests diary.

A sample of how the bows look in place is below:



CHURCH BELLS

Some Churches do have bells however St Monica's does not have bells, of any type.

Should you wish to have Church Bells sounding you would need to arrange this yourself with your own bells and bell ringers.